



© Town of Bethany

TOWN OF BETHANY
LAND USE & BUILDING DEPARTMENT

Town Hall – 40 Peck Road
Bethany, Connecticut 06524-3378
Telephone: (203) 393-2100 ext. 1135

Barn Application Check List

- Applicants must call QVHD (203) 248-4528 prior to applying with the Town.

The application must include:

- Must provide QVHD approved permit prior to the application including:
 - Plot plan clarifying Barn location.
 - Plot plan indicating 50 ft setbacks from abutting property lines.

Including:

- Complete Zoning Permit (*proof of total max % of ground coverage, and total max % of total building coverage from all structures and/or dwellings*).
 - ***Must check:*** (*If the barn were to be above 1000 sq. ft. must acquire Commissions approval and a 100 ft setback will be required, proof of total max % of ground coverage, and total max % of total building coverage from all structures and/or swellings, call the ZEO, and*
 - ***If a lot has wetlands,*** it will be required to acquire permits from the Inland Wetlands Commission prior to acquiring permits with the Planning and Zoning Commission and/or with the Building Official. (Check with the ZEO prior to the application, (203) 393-2100 ext. 1115).

NOTE: See the below schedule for the Max (%) on the Total Building Coverage and Total Ground Coverage per your Zoning District, which you will be required to provide and attest to at the time of the application.

- Complete Building Permit
- Payment (Call 203-393-2100 ext.1135 to confirm payment fees)
- Homeowner's Authorization if contractor is applying.
- Contractor's License
- Contractor's Certificate of Liability Insurance or
- CT form 7A, 7B, or 7C Workers Compensation Waivers
- 3 sets of Building Plans (which also includes the approved plan from QVHD).

Must also provide the Mailing Certificate from the Post Office:

Complete the following steps to bring to the post office to acquire the mailing certificate as required to complete the permit application package: Call the Building Clerk for the list of all 100 ft. abutters to the property.

- Fill out Postal Service form 3877 with the names and addresses of all abutters.
- Postmark envelopes with ZEO letter to each abutter, include copies of the permits.

